

AGENDA

Administration & Rules Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

February 25, 2015, Room 112, 8:30 a.m.

Committee Members

James Braughler, Vice Chair; Jennifer Hanneman; Steve Nass, Secretary; Amy Rinard, Chair; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the January 27, 2015 Administration & Rules Committee meeting minutes
7. Approval of the February 10, 2015 County Board meeting minutes
8. Communications
9. Discussion and possible action on Ordinance 2014-30 "In regard to County committees, boards, commissions or other bodies, (1) AMEND Board Rules regarding procedure for election of officers and (2) create section allowing chair to maintain reasonable control of public comment" referred back to the committee by the County Board.
10. Discussion and possible action on newspaper contract cost and changes in formatting
11. Update - Task Force on County Government Organization and Operations
12. Update on the procedure for having two public comment periods during County Board
13. Discussion of policy for commemorative plaques in county facilities
14. Discussion and possible action on records retention and social media
15. Discussion and possible action on agreement with Southeast Wisconsin Regional Planning Commission
16. Discussion of the State Budget
17. Discussion and possible action concerning the Jefferson County Library Board affiliation
18. Discussion and possible action on resolutions, letters or reports from other governmental agencies
19. Review Financial Reports
 - a. County Administrator
 - b. Clerk of Courts
 - c. Corporation Counsel
 - d. County Board
 - e. Register of Deeds
20. County Administrator's monthly report
21. Tentative Future Meeting and Agenda Items (March 25, 2015)
All meetings in Room 112 at 8:30 a.m. unless noted
22. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.